

**VILLAGE OF BOSTON HEIGHTS**

**COUNCIL MEETING AGENDA**

**TUESDAY, APRIL 27, 2021**

**7:00 PM**

**(Finance Committee meeting to follow)**

**via ZOOM teleconference: WEBINAR ID – 892 9740 0718**

**Due to the COVID-19 Emergency, this meeting will not be held in person at Village Hall.**  
*If you are using a smartphone to join the meeting (Zoom calls this a "webinar"), please download the free Zoom app prior to the meeting date and time. If you are joining from a computer, you may go to <https://zoom.us> on your Internet/web browser.*  
*In either case, when you click on Join a Meeting you will enter the above-referenced Webinar ID.*

**CALL TO ORDER - BILL GONCY, MAYOR**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

R.Antal \_\_ - B.Bartko \_\_ - J.Miller \_\_ - H. Davis \_\_ - R.Fenn \_\_ - D.Polyak \_\_

**APPROVAL OF AGENDA**

Motion to adopt agenda as presented to Council

**OPEN FORUM**

**ORDINANCES**

ORDINANCE 2021-4-7  
(First Reading)

AN ORDINANCE REGARDING COMPENSATION FOR  
EMPLOYEES OF THE VILLAGE OF BOSTON HEIGHTS

ORDINANCE 2021-4-8  
(First Reading)

AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL  
OFFICER TO PURCHASE TWO (2) POLICE VEHICLES AND  
DECLARING AN EMERGENCY

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**RESOLUTIONS**

**REPORTS**  
**MAYOR**

B. GONCY

**FISCAL OFFICER**

B. KLINGENBERG

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**COMMITTEE REPORTS:**

SAFETY COMMITTEE / VALLEY FIRE DISTRICT

R. ANTAL

ROADS COMMITTEE

R. FENN

CEMETERY TRUSTEES  
[CEMETERY COMMITTEE]

R. FENN

LANDS AND BUILDINGS COMMITTEE / PARK

J.MILLER

COMMUNITY DEVELOPMENT COMMITTEE

J.MILLER

PLANNING COMMISSION / BZA

D. POLYAK

ENGINEER

OHM ADVISORS / BRIAN GOROG

**OLD BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURN**

NOTICE

The complete text of each such Ordinance or Resolution may be obtained or viewed at the Boston Heights Village Hall, 45 East Boston Mills Road in the Office of the Fiscal Officer during office hours.

VILLAGE OF BOSTON HEIGHTS  
ORDINANCE NO: 2021-4-7  
FIRST READING

**AN ORDINANCE REGARDING COMPENSATION FOR EMPLOYEES OF THE  
VILLAGE OF BOSTON HEIGHTS.**

**BE IT ORDAINED** by the Council of the Village of Boston Heights, County of Summit,  
Ohio:

**Section 1:** Department head employees shall be by Ordinance, approved by the Council  
of the Village of Boston Heights.

**Section 2:** Pay levels are established job classifications as outlined in this Ordinance. Job  
descriptions for each position shall be found in the Fiscal Office and/or the individual  
departments and shall be given to each applicable employee for their records.

**Section 3:** Except as otherwise provided herein, by law, or act of Village Council,  
employees shall:

1. Read and sign the Employee Manual (Ordinance #2012-12-27);
2. Time cards shall reflect the start and end time of actual hours worked.

**Section 4:** All Village employees, unless otherwise noted, shall be compensated as  
outlined in this Ordinance and will have a performance evaluation to determine any increase in  
hourly rate. All employees shall be paid for time worked with the decision of the Mayor.  
Exception is when an employee is called in for an emergency, that employee shall be paid a  
minimum of two (2) hours as outlined in the Employee Handbook. All increases in pay shall be  
scheduled the first day of the next pay period.

**Section 5:** The job classifications and pay range per hour are as follows:

**A. MAYOR'S OFFICE:**

**EXECUTIVE ASSISTANT TO THE MAYOR:** The rate of pay for the Executive  
Assistant to the Mayor shall be as noted in the following range and determined by the  
Mayor:

\$18.00 - \$30.00

**B. FISCAL OFFICE:**

**FISCAL OFFICER:** The rate of pay for the Fiscal Officer for the Village of Boston  
Heights shall be as noted in the following range and determined by the Mayor:

\$20.00 - \$40.00

ASSISTANT FISCAL OFFICER: The rate of pay for the Assistant Fiscal Officer for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$14.00 – \$25.00

C. MAYOR'S CLERK OF COURTS:

CLERK OF COURTS: The rate of pay for the Clerk of Courts for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$20.00 - \$30.00

ASSISTANT CLERK OF COURTS: The rate of pay for the Assistant Clerk of Courts for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$14.00 - \$25.00

D. POLICE DEPARTMENT:

CHIEF OF POLICE: The rate of pay for the Chief of Police for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$31.00 – 45.00

LIEUTENANT (FULL TIME): The rate of pay for the Lieutenant for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$28.00 – \$40.00

LIEUTENANT (PART TIME): The rate of pay for the Part Time Lieutenant for the Village of Boston Heights shall be noted in the following range and determined by the Mayor:

\$21.00 - \$35.00

SERGEANT (FULL TIME): The rate of pay for the Sergeant for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$26.00 - \$35.00

SERGEANT (PART TIME): The rate of pay for the Sergeant for the Village of Boston Heights shall be noted in the following range and determined by the Mayor:

\$19.50 - \$30.00

POLICE OFFICER (FULL TIME): The rate of pay for full time police officers for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$23.00 - \$33.00

PART TIME POLICE OFFICER: The rate of pay for the Part Time Police Officer after completion of the Training Period for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$17.00 - \$22.00

AUXILIARY POLICE OFFICER (PART TIME): The rate of pay for the Auxiliary Police Officer (Part Time) during the training period for the Village of Boston Heights shall be as noted in the following rate and determined by the Mayor:

\$17.00

NOTE: PART TIME POLICE OFFICERS SHALL BE PAID 1 ½ TIMES THEIR REGULARLY HOURLY RATE WHEN WORKING A HOLIDAY

All members of the Police Department shall be compensated two (2) hours of work time for "court time" when not on the normal schedule to work for the Police Department. All members of the Police Department shall be compensated up to twenty (20) hours per year of work time (straight time) for attendance at any required training sessions within the Police Department when not on the normal schedule to work for the Police Department.

#### E. ROAD DEPARTMENT:

ROAD DEPARTMENT SUPERINTENDENT: The rate of pay for the Service Superintendent for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor: (Part Time or Full Time)

\$20.00 - \$30.00

ROAD DEPARTMENT FOREMAN: The rate of pay for the Service Foreman for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$15.00 - \$25.00

ROAD DEPARTMENT LABORER: The rate of pay for the CDL Truck Driver/Laborer for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$14.00 - \$25.00

ROAD DEPARTMENT LABORER (PART TIME): The rate of pay for the CDL Truck Driver/Laborer (Part Time) for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$14.00 - \$20.00

MECHANIC/TRUCK DRIVER/LABORER: The rate of pay for the Mechanic (Part Time) for the Village of Boston Heights shall be as noted in the following range and determined by the Mayor:

\$15.00 - \$30.00

#### F. CEMETERY

The rate of pay for the Cemetery Sexton for the Village of Boston Heights shall be as noted in the following rate and determined by the Mayor:

\$50.00 Per Month

**Section 6:** This Ordinance shall be effective and shall take effect May 3, 2021 and/or at any time amendments become necessary, and pay increases will be effective on the first day of the following pay period.

**Section 7:** That all Resolutions and Ordinances which are in conflict with this Ordinance are hereby replaced and/or amended.

**Section 8:** That this Council hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meetings of this Council and that all deliberations of this Council which resulted in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 9:** That this Ordinance shall become effective at the first time allowable by law.

PASSED:

\_\_\_\_\_  
BILL GONCY, Mayor

ATTEST:

\_\_\_\_\_  
BETTY KLINGENBERG, FISCAL OFFICER

I, BETTY KLINGENBERG, Fiscal Officer and Clerk of the Village of Boston Heights, Summit County, Ohio do hereby certify that the foregoing **Ordinance 2021-4-7** was duly passed by the Council of the Village of Boston Heights, County of Summit, State of Ohio at a meeting of Council on this ~~27th day of April, 2021~~.



VILLAGE OF BOSTON HEIGHTS  
ORDINANCE NO: 2021-4-8  
FIRST READING

**AN ORDINANCE AUTHORIZING THE MAYOR AND FISCAL OFFICER TO PURCHASE TWO (2) POLICE VEHICLE AND DECLARING AN EMERGENCY**

**WHEREAS**, the Village of Boston Heights is currently in need of TWO (2) new police vehicle due to the age and mileage of their cruisers currently in its fleet; and,

**WHEREAS**, the Village of Boston Heights has received a quote of \$51,724.00 for the price of one (1) new Ford Hybrid police cruiser (Times 2) with all installed equipment from StateWide Emergency Products.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Boston Heights, Summit County, Ohio as follows:

**Section 1:** That the Mayor, Police Chief and Fiscal Officer are hereby authorized to sign and execute any and all paperwork necessary for the purchase of two (2) police cruisers from StateWide Emergency Products in line ordering and in accordance with the quote attached here to as Exhibit "A."

**Section 2:** That the Mayor, Fiscal Officer, and Police Chief are hereby authorized to sign and execute all additional documents from StateWide Emergency Products required to complete the purchase of the two (2) aforesaid new police cruiser.

**Section 3:** That the Council hereby appropriates the funds necessary for the Agreement, as executed.

**Section 4:** That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**Section 5:** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Village of Boston Heights, and for the continued daily operations of the Police Department and shall, therefore, take effect and be in force from and immediately after its passage.

PASSED:

\_\_\_\_\_  
BILL GONCY, Mayor

ATTEST:

\_\_\_\_\_  
BETTY KLINGENBERG, FISCAL OFFICER

I, BETTY KLINGENBERG, Fiscal Officer and Clerk of the Village of Boston Heights, Summit County, Ohio do hereby certify that the foregoing **Ordinance 2021-4-8** was duly passed by the Council of the Village of Boston Heights, County of Summit, State of Ohio at a meeting of Council on this ~~27th day of April, 2021~~.